

# COLLEGE OF ENGINEERING TRIKARIPUR

(Under the Co-operative Academy of Professional Education, Estd. by the Government of Kerala)

Approved By AICTE Affiliated to APJ Abdul Kalam Technological University

An ISO 9001:2015 Certified Institution

Accredited By NAAC and NBA (EEE)

## Minutes of the IQAC meeting held on 24-09-2021

Agenda : 1) Academic Matters

- 2) Faculty feedback
- 3) AQAR for the year 2020-21
- 4) NAAC Reaccreditation

Members Present

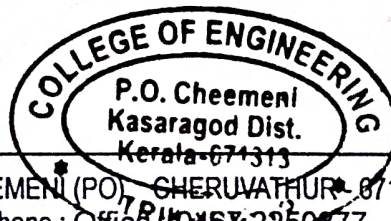
1. Dr. Vinod Pottakulath
2. Dr. Naveena A.K
3. Dr. Roshina K.V
4. Ms. Sheena K
5. Mr. Shylesh Kumar M K
6. Mr. Suresh Kumar A V
7. Ms. Shyni T V
8. Mr. Sreekanth P
9. Mr. Santhosh S.N

### Action taken report:

1. As per the decision of the IQAC meeting. Two workshop conducted by CSE department in association IQAC. One on "Online Education Challenges" and another on "NAAC cycle -2"

### Minutes of the meeting

1. The meeting was conducted online through Google meet at 4.00P.M.
2. The University decided to conduct the S8 examinations in online mode. As per the direction from the university IQAC has to monitor the conduct of examination. Accordingly, a scrutiny committee is constituted for each department.
3. IQAC suggested to conduct two workshops, one to improve the online education and the second to create an awareness to all the faculties about the NAAC criterion, since the college is decided to apply for reaccreditation.
4. Meeting concluded at 5.00 P.M.



*WV*  
24/09/2021  
Principal

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## Minutes of the IQAC meeting held on 4-01-2022

Agenda : 1) Academic Matters

- 2) Computer requirement in the labs
- 3) AQAR and NAAC Reaccreditation

### Members Present

1. Dr. Vinod Pottakulath
2. Dr. Naveena A.K
3. Dr. Roshina K.V
4. Ms. Sheena K
5. Mr. Shylesh Kumar M K
6. Mr. Suresh Kumar A V
7. Ms. Shyni T V
8. Mr. Sreekanth P
9. Mr. Santhosh S.N

### Action taken report:

1. The details required for the AQAR 2020-21 is collected in google drive. IQAC coordinator started filling AQAR for the year 2020-21.
2. IQAC suggested all HoDs to communicate feedback taken with the concerned faculty and give necessary suggestions.

### Minutes of the meeting

1. The meeting was conducted online through Google meet at 4.00P.M.
2. All the classes are now changed from online mode to classroom and the laboratory also started for all course. CSE department reported shortage of computers in the lab. Most of the systems are not in working conditions after lockdown period. Hence it is decided to give a proposal for computer from MP fund and MLA fund.
3. Decided to submit the AQAR before March 31.
4. IQAC suggested all faculties to use the college management system for entering the CO-PO and mapping so that it will be easier to take course diary for academic audit.
5. Meeting concluded at 5.00 P.M.



*W*  
01/2022  
Principal  
College of Engineering  
Trikaripur, P. O. Cheemeni

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## Minutes of the IQAC meeting held on 02/06/2022

- Agenda : 1) Academic Audit  
2) NAAC reaccreditation  
3) Any other items

### Members Present

1. Dr. Vinod Pottakulath
2. Dr. Naveena A.K
3. Ms. Shyni T V
4. Mr. Suresh Kumar A V
5. Ms. Sheena K
6. Mr. Santhosh S.N
7. Mr. Raveendran C
8. Mr. Shylesh Kumar M K

### Decisions and Action taken report:

1. Principal reported that the application for 100 computers is submitted to MP and MLA.
2. AQAR for the year 2020 – 21 submitted in May 2022.
3. Internal audit committee is constituted for the academic year 2021-22 even semester audit. The internal audit has to be completed on or before 07/06/2022 as per KTU.
4. AQAR for the year 2020-21 is opened for editions. IQAC coordinator is assigned to do required modification and submit within 15 days.
5. IQAC suggested that the scrutiny committee of all departments have to actively involved in the question paper scrutiny for the smooth conduct of Internal Examination.
6. The updated college management software or update to include CO-PO mapping. IQAC suggested that all faculties should update the CO-PO of each course in the CMS and use the CMS for lab evaluation also.
7. IQAC suggested that all criterion coordinator have to collect the data for the year 2021-22. So as to enable the submission of IQA for NAAC reaccreditation.



*W*  
02/06/2022  
Principal

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